Schedule for the 2003-2004 Intergovernmental Conference (IGC)

Caption: Schedule for the meetings of the Conference of the representatives of the Governments of the Member States (Intergovernmental Conference - IGC) which started work on 4 October 2003, culminating on 18 June 2004 with the adoption of the draft Treaty establishing a Constitution for Europe.

Source: Work of the IGC 2003/2004. [ON-LINE]. [Brussels]: European Commission, [01.02.2005]. Available on http://europa.eu.int/scadplus/cig2004/index_en.htm.

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Schedule for the 2003-2004 Intergovernmental Conference (IGC)

Date	Meeting	Matters under discussion
	Meetings under the Italian Presidency:	
(without agenda)	- Informal bilateral meetings between the Presidency and the delegations - Meetings between the President of the European Council (Silvio Berlusconi) and his counterparts - Meetings between the President of the Council (Franco Frattini) and his counterparts - 'Tour of capitals'	
4 October 2003	Meeting of the Heads of State or	Official opening of the IGC.
(Rome)	Government, the President of the	- General policy discussion
	European Parliament and the President	- Exchange of views on the negotiations
	of the European Commission	- Procedural matters relating to the IGC
	•	Adoption of the 'Declaration of Rome'
4 October 2003	First ministerial meeting	- Legislative Council
		- Formations of the Council and rotating
		presidencies
9 October 2003	Meeting of the legal experts' working	Mandate:
	party (*)	 To examine in depth the draft constitutional treaty prepared by the Convention from a legal and linguistic standpoint To examine the provisions of the accession treaties that have amended the existing treaties after each enlargement To examine the Protocols and Declarations annexed to the Treaties in the course of preceding IGCs
10 October	Meeting of the of the legal experts'	
2003	working party	
14 October	Second ministerial meeting	- Minister for Foreign Affairs
2003		 Composition of the Commission Rotating presidencies of the Council's formations Composition of the European Parliament Role of the European Council and its President Definition of qualified majority Defence: structured cooperation and the solidarity clause
15 October	Meeting of the of the legal experts'	
2003	working party	
16 and 17	EUROPEAN COUNCIL	- Composition of the European Parliament
October 2003 (Brussels)		Role of the European Council and its PresidentDefinition of qualified majorityDefence



20 October	Meeting of the of the legal experts'	
2003	working party	
21 October	Meeting of the of the legal experts'	
2003	working party	
24 October	Meeting of the of the legal experts'	
2003	working party	
27 October 2003	Third ministerial meeting	 Non-institutional issues (values and objectives of the Union, the Charter of Fundamental Rights, finance and the budgetary procedure, economic and financial policy, justice and home affairs, external relations, other policies of the Union, amendment of the Treaties) Scope of qualified majority voting Council Presidency and its various configurations
29 October 2003	Meeting of the of the legal experts' working party	
31 October 2003	Meeting of the of the legal experts' working party	
5 November 2003	Meeting of the of the legal experts' working party	New mandate: Legal and technical clarification of certain points regarding 'non-institutional issues' raised by delegations in the course of the negotiations
6 November	Meeting of the of the legal experts'	
2003	working party	
10 November	Meeting of the of the legal experts'	
2003	working party	
14 November 2003	Meeting of the of the legal experts' working party	
18 November 2003	Meeting of the of the legal experts' working party	
18 November 2003	Fourth ministerial meeting	 Minister for Foreign Affairs of the European Union Procedures for amending the Constitutional Treaty (lighter amendment)
19 November 2003	Meeting of the of the legal experts' working party	
20-21 November 2003	Meeting of the contact points ('focal points') designated by the Member States	
25 November 2003	Meeting of the of the legal experts' working party	
28-29 November 2003 (Naples)	Ministerial conclave	 Interim review of the activities of the IGC Policies of the Union Simplified amendment procedure of the Constitutional Treaty Defence (particularly structured cooperation and the mutual defence clause)



		- Institutional matters (Commission, Minister for Foreign Affairs, double majority system in the
		Council)
9 December	Sixth ministerial meeting	- Defence (structured cooperation)
2003	J	- Budgetary questions
12-13	EUROPEAN COUNCIL	Voting by qualified majority within the Council
December 2003	Bilateral meetings between the	3 3 1
(Brussels)	Presidency and the delegations	
	('confessional' meetings)	
	Meetings under the Irish Presidency:	
January-	- Consultations between the outgoing	Voting system in the Council
_	Italian Presidency and the Irish	S system of the second
	Presidency	
agenda)	- Informal bilateral meetings between	
,	the Presidency and the delegations	
	 Meetings between the President of the 	
	European Council (Bertie Ahern) and	
	his counterparts	
	- Meetings between the President of the	
	Council (Brian Cowen) and his	
	counterparts	
26 January	General Affairs Council (without	First open debate between Ministers of Foreign
2004	formal IGC meeting)	Affairs (listening forum)
25-26 March	EUROPEAN COUNCIL	Irish Presidency's mandate to resume IGC
2004		deliberations following assessment of an increased
(Brussels)		political will to find a compromise
(21465615)		(points remaining open:
		- Size and composition of the Commission
		- Definition and field of application of a qualified
		majority vote within the Council
		- Minimum number of seats in the European
		Parliament)
4 May 2004	Meeting of the contact points ('focal	Technical and linguistic clarification of many of the
4 Way 2004	points') designated by the Member	less contentious points
	States	less contentious points
May-June 2004	'Tour of capitals' pursued by the	Institutional issues
lvidy Julie 2004	President of the European Council	institutional issues
	(Bertie Ahern)	
17-18 May	Seventh Ministerial meeting	- Budgetary procedure
2004	Seventii iviinisteriai ineeting	- Scope of qualified majority voting within the
2004		Council
		- Commission
24 May 2004	Eighth Ministerial meeting	- Definition of a qualified majority within the
24 May 2004	righth ministerial meeting	Council
		- Preamble of the Constitutional Treaty
1.4 June 2004	Ninth Ministorial masting	- Budgetary procedure
14 June 2004	Ninth Ministerial meeting	Open questions: particularly the scope of qualified



		majority voting, the Charter of Fundamental Rights,
		the preamble and some questions relating to
		economic policy (Stability Pact, procedure for
		excessive deficits)
17-18 June	EUROPEAN COUNCIL	- Voting system in the Council
2004	Bilateral meetings between the	- Non-institutional issues still open (transport and
(Brussels)	Presidency and the delegations	energy policies, Eurojust)
	('confessional' meetings)	
18 June 2004	European Council meeting as IGC	Agreement of Heads of State or Government on the
		Treaty establishing a Constitution for Europe

As a result of the length of time that the Convention's preparations required, the organisation of the 2003-2004 IGC is different from its predecessors:

- 1) Initially, no meeting was planned for the representatives of the Member States. However, in order to channel the flow of information, the Member States designate contact points or 'focal points' (officials possessing a mainly administrative role).
- 2) Ministerial meetings: Negotiations take place at foreign minister level. The Commission participates in activities via its representative (Michel Barnier, then António Vitorino). Two European Parliament observers attend meetings (Klaus Hänsch and Íñigo Méndez de Vigo, then Elmar Brok). The governments of the three applicant countries (Bulgaria, Romania, Turkey) participate qua observers.
- 3) European Council: At Heads of State or Government level, the Commission is represented by its President (Romano Prodi), and Parliament likewise (Pat Cox).
- (*) Legal experts' working party: Chaired by M. Piris, Director-General of the Council's Legal Service, it is made up of representatives of the Member States, as well as of the Commission, Parliament and observers from the three applicant countries.

